Who should complete which forms, how and why.

Driving School Students (the student is the owner [or primary driver] of the car:)

Complete and bring to the on-site registration table:

1. *Participant's Confidential Medical Information (page 5)*
2. *Pre-Event Technical Inspection for Driving School Students (page 2)*

- The technical inspection is MANDATORY. No one may participate without a tech inspection.
- Schedule the inspection one to four weeks before the event.
- Any qualified mechanic (independent shop or dealer) may be used.
- If any item(s) fail inspection they should be repaired/replaced before the school.
- Self-inspection is not allowed unless you are a qualified mechanic.
- There will not be anyone at the school to perform a technical inspection for you.

Driving School Students Sharing a Car (second driver in a shared vehicle.)

Complete and bring to the on-site registration table:

1. *Participant's Confidential Medical Information (page 5)*
2. *Pre-Event Technical Inspection Acknowledgment (page 3)*

Instructors and Staff (applies to staff who plan to take a car on track)

Complete and bring to the on-site registration table:

1. *Participant's Confidential Medical Information (page 5)*
2. *Instructor and Staff – Tech Form (page 4)* You may use the longer student form if you prefer.
3. *Key Worker/Staff Solo Sign-Off (page 6)* For staff who want to a session on track.

ALL MINORS (any family, friend or observer under 18 years of age)

There is a Minor Waiver form on the Chapter website. Download, print (in color) and complete it BEFORE you arrive at the event. Both parents/guardians must sign it. As with all our waivers, this is the Chapter's form. The venue may require that you sign another waiver for them.

About the ***Participant's Confidential Medical Information*** (page 5)

Everyone needs to complete this form (Students, instructors, workers and observers.) The chances of needing it are slim, but it's better to have it and not need it than need it and not have it. We suggest that you seal it into an envelope and print your name on the outside of the envelope. The envelope will be given to the Fire Rescue/EMT team. If they need the information they will open the envelope. If there's no reason to open it, the envelope will be destroyed (unopened) at the end of the weekend. No one in the Chapter will ever see the contents so please be as complete as you can in filling out the information. Even if you don't plan to be on track, there is the (highly improbable) possibility that you may need medical attention.

Medical personnel need to know whether you are taking any drugs, have undergone a sex change operation or are allergic to broccoli. The Chapter doesn't care, but the medical workers do.

Pre-Event Technical Inspection for Driving School Students

Location of Event: Buttonwillow Raceway Park Date(s) of Event: April 9, 2010

Driver 1 (print name) *Driver 2 ** (print name)*

VEHICLE: Make Model YR Color Lic. Plate ST

Mechanic: please circle **P** (pass) or **F** (fail) for each of the following:

P F	Brakes – pads, shoes, drums and rotors in good condition. Pads must have adequate thickness.
P F	Brake lights and Flashers – functioning.
P F	Tires – no cracks, blisters or cord showing. Front tires must be same size and evenly worn. Rear tires must be same size and evenly worn. MUST HAVE ADEQUATE TREAD REMAINING.
P F	Hoses - No cracks, swelling or other deterioration.
P F	Battery – securely mounted, no leaks.
P F	Springs and Shocks – secured, no excessive play, no significant side-to-side height variation.
P F	Wheel bearings, ball joints – tight.
P F	Belts – fan and drive belts tight with no cracks
P F	Steering Box – securely mounted.
P F	Two Throttle return springs present
P F	Steering Wheel – no excessive play.
P F	Wipers – functioning.
P F	Rear unibody subframe & differential mountings - secure
P F	Mirrors – securely mounted. Must have inside rearview mirror.
P F	Under Car Valances – securely mounted (especially E36)

P F	Brake Fluid – Must be equal to or better than factory service interval. Date of last Brake Fluid Flush:
P F	Seatbelts – securely fastened, in good working order. Metal-to-metal buckles. Passenger side restraints must be equal to or better than driver side. Aftermarket belts must be correctly installed.
P F	Seats – both front seats securely fastened. Headrests in place and securely fastened.
P F	Guibo, CV Joints, Center Support Bearing – no cracks or tears, no excessive looseness, no leaks.
P F	No excessive body corrosion.
P F	Front Strut Mounting and Hardware – secure.
P F	Fluids – Check All – adequately full, no leaks
P F	Windows – no cracks, in good working condition
P F	SRS Faults cleared.
P F	Lug Bolts torqued, no cracked or bent wheels
P F	E36 rear subframe mounts & rear toe link bushings not cracked or torn
P F	Exhaust - securely mounted and in good condition. PLEASE NOTE: Some venues have noise limit requirements. Vehicles deemed too loud will not be allowed on the track.
P F	Pedals – securely mounted with free return.

Inspected By:

Signature:	Stamp here
Date: PASS FAIL	*Mechanic's signature and stamp merely indicate that he/she has completed the inspection and recorded the above results.*

I hereby certify that a qualified individual has examined my vehicle and has completed the inspection attached. I understand that the safe condition and operation of this vehicle are entirely my responsibility. I understand BMW Car Club of America, its officers, chapters, and/or members *(hereinafter referred to as "the Club")* cannot be held liable or responsible for any vehicle problems, malfunctions or damage which may occur in connection with the operation of the vehicle prior, during or subsequent to this event. I acknowledge that any trackside vehicle check which may be performed on my vehicle cannot verify that the vehicle has been properly prepared and inspected for this high speed driving event. I realize that the trackside vehicle check is performed at the discretion of the Club and that not all vehicles may be subjected to identical levels of trackside vehicle check. No representation is made by the Club of the vehicle's road-worthiness for street driving or for this high-speed driving event. I acknowledge that I remain solely responsible for the safe condition of the vehicle, at all times.

Participant's Signature Date

Emergency Contact Person's Name Relationship

Phone # (primary) Phone # (secondary)

If your emergency contact person is at this event with you, please write "At Track" in the space for a secondary phone number.

Pre-Event Technical Inspection Acknowledgment

(When the student is the second driver in a shared vehicle and the first student has had the technical inspection completed.)

Location of Event	Buttonwillow Raceway Park	Date(s) of Event	April 9, 2010

Driver sharing vehicle (second driver)	*Vehicle owner (first driver)*

VEHICLE: Make	*Model*	*YR*	*Color*	*Lic. Plate*	*ST*

I am sharing this vehicle with _____.

I agree that by signing this section, I hereby certify that a qualified individual has examined the vehicle and has completed the technical inspection. I understand that the safe condition and operation of this vehicle are entirely my responsibility, BMW Car Club of America, its Chapters and/or its members *(hereinafter referred to as "the Club"*) cannot be held liable or responsible for any vehicle problems, malfunctions or damage which may occur in connection with the operation of the vehicle prior, during or subsequent to this event. I acknowledge that any trackside vehicle check which may be performed on my vehicle cannot verify that the vehicle has been properly prepared and inspected for this high speed driving event. I realize that the trackside vehicle check is performed at the discretion of the Club and that not all vehicles may be subjected to identical levels of trackside vehicle check. No representation is made by the Club of the vehicle's road-worthiness for street driving or for this high-speed driving event.

THE PARTICIPANT IS RESPONSIBLE FOR THE SAFE CONDITION OF THE VEHICLE TO BE DRIVEN TO, AT AND FROM THIS EVENT.

Participant's Signature	Date
Emergency Contact Person's Name	Relationship
Phone # (primary)	Phone # (secondary)

If your emergency contact person is at this event with you, please write "At Track" in the space for a secondary phone number.

INSTRUCTOR / KEY WORKER TECH INSPECTION FORM

Location of Event Buttonwillow Raceway Park Date(s) of Event April 9, 2010

Driver Vehicle Make Model Color

This inspection form is to be completed by a qualified mechanic (self inspection ONLY ALLOWED IF instructor/worker is qualified), to indicate and certify the inspection result for all of the items on the checklist. No vehicle will be allowed on the track without a completed tech form and/or without numbers on the vehicle.

Pass	Fail	Item Inspected	If "Fail", indicate why.
P	F	Engine & transmission	
P	F	Belts & hoses	
P	F	Intake & exhaust systems	
P	F	Suspension components	
P	F	Wheels, tires and wheel bearings	
P	F	Brake rotors, pads & fluid	
P	F	Driver & passenger seats & seatbelts	
P	F	Brake lights and flashers	

INSPECTED BY (Mechanic or Other Qualified Person):

Printed Name *Signature*

Date **Shop Stamp**

STATEMENT OF RESPONSIBILITY

I hereby certify that a qualified individual has examined my vehicle and has completed the inspection attached. I understand that the safe condition and operation of this vehicle are entirely my responsibility. I understand BMW Car Club of America, its officers, chapters, and/or members *(hereinafter referred to as "the Club")* cannot be held liable or responsible for any vehicle problems, malfunctions or damage which may occur in connection with the operation of the vehicle prior, during or subsequent to this event. I acknowledge that any trackside vehicle check which may be performed on my vehicle cannot verify that the vehicle has been properly prepared and inspected for this high speed driving event. I realize that the trackside vehicle check is performed at the discretion of the Club and that not all vehicles may be subjected to identical levels of trackside vehicle check. No representation is made by the Club of the vehicle's road-worthiness for street driving or for this high-speed driving event. I acknowledge that I remain solely responsible for the safe condition of the vehicle, at all times.

Participant's Signature Date

Emergency Contact Person's Name Relationship

Phone # (primary) Phone # (secondary)

If your emergency contact person is at this event with you, please write "At Track" in the space for a secondary phone number.

BMW CAR CLUB OF AMERICA

Participant's Confidential Medical Information

All participants MUST complete this form.

The following information is requested for use by emergency crisis responders (EMT's, ambulance personnel, other medically trained persons). It will not be reviewed or retained by the Chapter. At the end of the event this page will be destroyed. In an extreme emergency, it may be the only information medical personnel have available for you. Please complete the questions as thoroughly as you can. We suggest that you seal the completed page in an envelope which is clearly printed with your name and vehicle description (make, model, color). If you know your car number for this event, include it on the outside of the envelope. You may request that the envelope be returned to you at the end of the event.

Name: _____ Date of Birth: _____

In Emergency, notify: _____

Relationship: _____

Phone: _____ Alternate Phone: _____

Is this person at the event : ☐ Yes ☐ No

Person at event to notify _____

Mobile phone #: _____

Current Medical Condition:

Current Medications:

Drug Allergies:

Additional information you want medical practitioners to know:

Personal Physician(s):

Physician's Phone:

KEY WORKER / STAFF
DRIVING EXPERIENCE AND SOLO SIGN OFF

Location of Event Buttonwillow Raceway Park Date(s) of Event April 9, 2010

Driver	*Vehicle Make Model Color*

Please complete this form if you plan on driving on the track (other than corner worker transport) during this Driving School. Ask any group leader to assign an available instructor to you so that you can be issued a sign-off sticker. You may not be alone on the track during run sessions without a sign-off sticker. You may not take passengers on the track (except an instructor). You may not be on the track during your assigned work sessions. You MUST follow all the rules - include passing zone designations - that apply to the group you are joining on the track. Staff and Key Workers are limited to one track session a day unless additional sessions are approved by the Key Worker Coordinator AND a Chief Instructor. Please pick a run group that is suited to your driving level.

SIGNATURE

Driving Experience

Last school attended as a student:

Track: _____

Year: _____

Run Group: _____

Additional Driving Experience: _____

Sign Off Instructor: _____

Printed Name *Signature*

Driving School Coordinator or Track Steward: _____

Signature *Date*

Tent Leader: Please put completed forms with your tent notebook.